

THE CHATTERBOX
ISSUE # _____
Editor in Chief sheet

Meeting date: _____ Pub. date: _____ Theme: _____ Cover Art: _____

Stories (w/pics & infographic information):

	Assignment	Staff	Deadline?	Date submitted	Story in comp.?	Photo(s) in comp.?	Infograph info.?
1. Op/Ed #1 (staff editorial)							
2. Op/Ed #2 (PRO)							
3. Op/Ed #3 (CON)							
4. Op/Ed #4							
5. Op/Ed #5							
6. News #1							
7. News #2							
8. News #3							
9. News #4							
10. Feature #1							
11. Feature #2							
12. Feature #3							
13. Feature #4							
14. Sports #1							
15. Sports #2							
16. Sports #3							
17. Sports #4							

General Assignments (w/pics):

	Assignment	Staff	Deadline?	Date submitted	Text in comp.?	Photo(s) in comp.?
1. Calendar	Dates on page					
2. Chatter in the Halls Question:	FIVE PICTURES AND FIVE QUOTES Freshman: _____ Sophomore: _____ Junior: _____ Senior: _____ Faculty/Staff: _____					
3. Chatterbox History	FIVE ARTICLES FROM ONE OLD ISSUE DATE: _____					
4. News briefs (See box.)	REWRITE AS MANY BRIEFS AS NECESSARY. SEE EDITOR.					
5. Feature profile #1: student	AT LEAST 10 OPEN-ENDED QUESTIONS AND A MUG SHOT AND/OR CANDID Student: _____					
6. Feature profile #2: faculty/staff	AT LEAST 10 OPEN-ENDED QUESTIONS AND MUGSHOT/CANDID Faculty/staff: _____					
7. Feature profile #3: club/org.	AT LEAST 10 OPEN-ENDED QUESTIONS AND MUGSHOT/CANDID Club/org.: _____					
8. Sports profile #1: athlete	AT LEAST 10 OPEN-ENDED QUESTIONS AND MUGSHOT/CANDID Athlete: _____					
9. Sports profile #2: coach	AT LEAST 10 OPEN-ENDED QUESTIONS AND MUGSHOT/CANDID Coach's name: _____					
10. Meet the Eagles #1 (Q/A)	SEE EDITOR FOR LIST OF QUESTIONS. MUGSHOT. Athlete: _____					
11. Meet the Eagles #2 (Q/A)	SEE EDITOR FOR LIST OF QUESTIONS. MUGSHOT. Athlete: _____					
12. Meet the Eagles #3 (Q/A)	SEE EDITOR FOR LIST OF QUESTIONS. MUGSHOT. Athlete: _____					
13. Meet the Eagles #4 (Q/A)	SEE EDITOR FOR LIST OF QUESTIONS. MUGSHOT. Athlete: _____					
14. Team rosters & scoreboards	Type lists of teams and scores.					
15. Chatterbox Poll	AT LEAST 100 POLLED. USE SHEETS. Question: _____					